

REGULATIONS

1. The hall/s are hired out strictly for the purpose/s mentioned in this Application Form.
2. The hirer shall not use/occupy any other area/s other than those allotted as in this Application Form.
3. The hirer of the hall/s shall ensure that the events conducted by him do not cause any nuisance to others.
4. The safety, security and care of the property hired shall be the responsibility of the hirer.
5. Lifts shall be exclusively used for movement of people, using for transport of any goods/food is prohibited.
6. The hired Hall/s and the Federation House in general shall not be littered, damaged or defaced.
7. If the Hall is required before the allowed time for making any arrangements, additional charges will be levied.
8. The hirer shall hand over the premises in good and clean condition within one hour from the end of the hire period.
9. Any food or beverages can be served with prior permission of the FAPCCI at the place/s designated by it.
10. Smoking, cooking or consumption of alcohol etc., within the Federation House premises is prohibited.
11. The hirer must notify the Federation House security if any items/equipments are being brought into the Federation House.
12. Hall charges together with Security Deposit etc., shall have to be remitted along with this Application Form.
13. Security Deposit will be refunded after two working days of the hire period, subject to recovery of any loss/damages to property, if any.
14. In case of cancellation of hall booking before 24 hrs. 50% of the hall charges will be deducted and the balance will be refunded.
15. The hirer shall pay charges, the damages, if any, as assessed and demanded by the FAPCCI.
16. The FAPCCI reserves the right to restrict entry of any individual/s or goods into the Federation House and shall reject this request without assigning any reason. Hirer shall specify the hall name and full address in their invitations/communications.
17. In case any VIPs are attending the meeting, Police Station, Nampally has to be informed. All security arrangements have to be made by the applicant in such a case.

FOR OFFICE USE

Application received on : Date _____

Requested Hall : Allowed / Rejected / If allowed, R. No. _____ Date _____

Membership verified by : Hall Rq. Regn. No. _____ Date _____

Special instructions, if any:

Authorised Signatory

Remarks:

Secretary General

FAPCCI HALLS TARIFF

Name of the Hall (All halls are airconditioned)	Capacity (Area)	Location (Floor)	Hall Charges (4 Hrs.+Elec./Others)	Caution Deposit	Total Amount (ST@10.3%) on Tariff (w.e.f.01-06-2009)	
					For 4 hours (Rs)	For 8 hours (Rs)
			Rs.	Rs.		
1. Surana Udyog Auditorium	180 nos.	Ground	2000 + 1200	2,000/-	5,200+206 S.T. = 5406	+2000+206 = 7,612
Non Members			2500 + 1200	2000/-	5,700+258 S.T. = 5958	+2500+258 = 8,716
2. Banarasilal Gupta Exhibition Hall	3500 sft.	Ground	2000+1000 for elec.	2,000/-	5,000+206 S.T. = 5206	+2000+206 = 7,412
Non Members			2500+1000 for elec.	2,000/-	5,500+258 S.T. = 5758	+2500+258 = 8,516
3. J.S. Krishna Murthy Hall	40 nos.	First	1250 + 300	1,000/-	2,550+129 S.T. = 2679	+1250+129 = 4,058
Non Members			1500 + 300	1,000/-	2,800+155 S.T. = 2955	+1500+155 = 4,160
4. K.L.N. Prasad Auditorium	350 nos.	Third	5000 + 2500	3,000/-	10,500+515 S.T. = 11015	+5000+515 = 16,530
Non Members			6000 + 2500	3,000/-	11,500+618 S.T. = 12118	+6000+618 = 18,736
5. Dhanjibhai Sawla Hall	2500 sft.	Third	1500 + 1000	1,000/-	3,500+155 S.T. = 3655	+1500+155 = 5,310
Non Members			1800 + 1000	1,000/-	3,800+185 S.T. = 3985	+1800+185 = 5,970
FAPCCI members can avail discount at 20% on the Hall charges. (Service Tax will be charged extra at the applicable rate on the Hall Charges). Payment: By cash or draft drawn favouring FAPCCI. Hall charges are applicable between 9-00 and 18-00 hrs.; for hiring before and after these hours Rs.200 per hour will be charged extra. Also on Sundays and Holidays Rs.1000/- will be charged extra. Eatables are not allowed in the Auditorium.					Cordless/Collar Microphone each	Rs. 400
					Over-head Projector with Screen	Rs. 400
					LCD Projector with Screen	
					at Surana	Rs. 1,500
					at K.L.N. Prasad	Rs. 2000
Screen only	Rs. 200					