



The Federation of Andhra Pradesh Chambers of Commerce and Industry

Empowering Industry, Commerce and Trade

Federation House, 11-6-841, Red Hills, Post Box No.14, Hyderabad - 500 004.

☎ 23395515 (8 lines) Fax : 040-23395525, e-mail : info@fapcci.in; website : www.fapcci.in

MEMBERSHIP APPLICATION FORM

Name of the Applicant						Established:			
Address (Regd. Office)									
Address for communication (if different from above)									
Telephones with STD Code	Fax with STD Code		Email						
			Website						
Main Activity	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Trading	<input type="checkbox"/> Services	<input type="checkbox"/> Association					
Category									
Status	<input type="checkbox"/> Company	<input type="checkbox"/> Partnership Firm	<input type="checkbox"/> Proprietary/Individual	<input type="checkbox"/> Assn./Chamber	<input type="checkbox"/> Other				
Regn. Nos.	T I N		Service Tax		P A N				
ISO Certification	<input type="checkbox"/> Yes	<input type="checkbox"/> No	No. _____	Panel applied for	<input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	<input type="checkbox"/> D	<input type="checkbox"/> E
Payment details									
Admission Fee	Subscription	TOTAL Rs.	Chq. / DD No.	Date	Amount Rs.				
			Bank	Branch					
FOR OFFICE USE									
Received on		R. No.		Date		Amount Rs.			
Placed before	Date/s		Remarks			Signature			
Membership Committee									
Managing Committee									
Registered on		Panel	<input type="checkbox"/>	S. No.		Member informed on			
Notes									

MEMBERSHIP APPLICATION FORM	General Information
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Name of the CEO of the applicant	<input type="text"/>	Affix the photograph of the CEO of the Applicant here if different from the 1st Representative noted in Page 3 of this application
Designation	<input type="text"/>	
Factory address	<input type="text"/>	
	<input type="text"/>	
	<input type="text"/>	
Branches	<input type="text"/>	
	<input type="text"/>	
	<input type="text"/>	

Capital / Investment (in Rs.)	Annual Turnover for previous three years (in Rs.)			Number of Employees
	-	-	-	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Main banker	<input type="text"/>
Branch address	<input type="text"/>
	Branch Code <input type="text"/>

Membership of any other Chamber/s or Association/s	1	<input type="text"/>
	2	<input type="text"/>
	3	<input type="text"/>
	4	<input type="text"/>

Exporters / Importers			
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Items of export :	Exported to countries :	Items of import :	Imported from countries :
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Annual Export Turnover for previous three years (in Rs.)	Import Export Code No.
-	
<input type="text"/>	<input type="text"/>

Chambers / Associations	
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Regn. No. <input type="text"/> Dated <input type="text"/>	Year of Establishment <input type="text"/> <i>(submit proof)</i>
Registered under <input type="checkbox"/> Companies Act <input type="checkbox"/> Societies Registration Act	Annual Income Rs. <input type="text"/>
In the case of Chamber, state the number of affiliated associations <input type="text"/>	Total No. of members <input type="text"/>

GENERAL INSTRUCTIONS TO FILL UP THE MEMBERSHIP APPLICATION FORM

1. Please fill-in the columns and tick [✓] appropriate box, preferably with Black ink pen and if any column is not applicable, mark it with "NA".
2. Main Activity and category columns in page one are to identify your business activities and to help others to source their requirements. Please fill-in with complete details and avoid generalisations like 'Imports & Exports', 'Trading', 'Professional Service', etc.
3. The signatory to this application should mention his/her designation and affix the seal of the organisation. He/she must also append his signature with seal of the organisation on all copies of documents submitted.
4. Membership Applicant should be proposed and seconded by any two members of the Federation by appending their signatures with seal of their organisations.

5. COPIES OF DOCUMENTS REQUIRED TO BE FILED ALONG WITH MEMBERSHIP APPLICATION FORM			
Company	Partnership Firm	Proprietary/ Individual	Chamber / Association
<input type="checkbox"/> TIN	<input type="checkbox"/> TIN	<input type="checkbox"/> TIN	<input type="checkbox"/> Regn. Certificate
<input type="checkbox"/> Service Tax Regn.	<input type="checkbox"/> Service Tax Regn.	<input type="checkbox"/> Service Tax Regn.	under Societies Act /
<input type="checkbox"/> PAN	<input type="checkbox"/> PAN	<input type="checkbox"/> PAN	Companies Act
<input type="checkbox"/> Memorandum & Articles of Assn.	<input type="checkbox"/> Partnership Deed	<input type="checkbox"/> Certificate of Profession	<input type="checkbox"/> List of Members
<input type="checkbox"/> Annual Report (latest)	<input type="checkbox"/> Firm Regn. Cert.		<input type="checkbox"/> Annual Report (latest)

All applicants must furnish the bio-data of the CEO of the organisation along with the profile of the organisation and the following documents, if applicable :

Exporters : Letter allotting Importer-Exporter Code (IEC) issued by DGFT, Govt. of India

100% EOUs : Permission Letter issued by Ministry of Industry, Govt. of India

SSIs : Regn. Cert. issued by District Industries Centre, Dept. of Industries, Govt. of Andhra Pradesh

PAYMENT OF SUBSCRIPTION

6. All the applicants, except those in exports, have to pay the Admission Fee and Subscription for one year at the time of submission of the application. Applicants engaged in export business have to pay besides Admission Fee, two years Subscription.
7. For the purpose of subscription "Year" is reckoned as a period of 12 months from the first day of the Quarter in which the application is submitted. "Quarter" means periods of April to June, July to September, October to December and January to March.
8. Payment should be made either in cash or by Demand Draft/Pay Order drawn in favour of "The Federation of Andhra Pradesh Chambers of Commerce and Industry" payable at Hyderabad.

9. SCHEDULE OF FEES (in Rs.)			
Panel	Category	Admission Fee	Annual Subscription
A	Associate	6,250	12,500
B	Affiliate	1,625	3,250
C	Company	3,125	6,250
D	Firm/Individual/Proprietary Concern	1,250	2,500
E	SSI *	1,625	3,250

* If an enterprise is registered as a Small Scale Industry as per law or is issued a Certificate from the Department of Industries as such, irrespective of its status, it shall be classified under the SSI Category.

LIFE MEMBERSHIP FEE
Admission Fee <i>plus</i> a sum equivalent to ten times the rate of annual subscription under the applicable category shall be the Life Membership Fee.

For more information log on to 'fapcci. in'